WORKING AT ORYGEN

A SHORT GUIDE TO YOUR APPLICATION



At Orygen, we believe that all young people deserve to grow into adulthood with optimal mental health. Everything we do is focused on that outcome.

As Australia's Centre of Excellence in Youth Mental Health, we've been redefining what's possible in global youth mental health research, policy, education and clinical care for over 30 years.

To achieve this, we need employees who will support Orygen's vision and mission, living Orygen's values of Respect, Teamwork, Excellence, Accountability, and Innovation.

THE ORYGEN APPLICATION PROCESS

We aim to make applying for a role with Orygen as smooth as possible. All live vacancies can be found on our <u>careers page</u>.

Before you apply for a role with Orygen, please make sure to:

- Familiarise yourself with the position description, ensuring this role is the right fit for you both culturally and technically.
- Ensure you are in alignment with Orygen's vision, mission and values.

WHEN YOU ARE READY TO PROGRESS

- 1. Submit your application through our website or partnering sites such as Seek, Ethical Jobs or Linkedin
- 2. Include *both* your CV and a cover letter addressing the selection criteria and your suitability for the vacancy.
- 3. Your application will be reviewed by the talent acquisition team and hiring manager.
- 4. If you are shortlisted and progress to the next stage of the process, you will be contact by the talent acquisition team via phone to discuss next steps, such as interviews.

INTERVIEW TIPS

It is important to prepare yourself before an interview with Orygen. We recommend doing the following preparation to ensure you feel confident on the day:

- Research Orygen; you can find a wealth of information on Orygen's history, our values, mission, vision, and other important information on our <u>website</u>.
- Research the department and background information on the area your position would sit in, including any important projects and milestones.
- Ensure you are familiar with the key responsibilities and requirements of the position you are interviewing for.
- Prepare a few questions to ask at your interview. This is a great time to ensure this role suits your requirements also.